



**GERMANTOWN  
COMMUNITY LIBRARY**

*Learn. Share. Grow.*

Serving the communities of Colgate,  
Germantown, Hubertus, Jackson, Richfield & Polk

**Teen Advisory Board Application 2018-2019**

**\*Please return the completed application to the Youth Services desk by Friday, September 13 @ 5:00p.m.**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

School: \_\_\_\_\_ Grade: \_\_\_\_\_

Best way to reach you?  Text msg  Phone  E-mail

Why do you want to volunteer with the Library?

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What projects or causes would you like to see the TAB support?

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The Teen Advisory Board meets for 1 hour each month. Can you commit to meeting once a month?

YES  NO

Please list some of your other activities and interests.

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What changes would you make to the Germantown Community Library to better serve teens?

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**Germantown Community Library Teen Advisory Board Member Contract**

Please initial next to each requirement indicating that you have read and agreed to our policies.

I, \_\_\_\_\_,

\_\_\_\_\_ Will be punctual for all programs and meetings, and will give notice to the Library as soon as possible if I am unable to perform my duties.

\_\_\_\_\_ Will show respect to everyone with whom I work.

\_\_\_\_\_ Will complete assigned tasks to the best of my ability.

\_\_\_\_\_ Will make efficient use of my time by seeking out ways in which I may help others after completion of my own responsibilities.

\_\_\_\_\_ Will be enthusiastic about volunteering and conduct myself in a professional manner.

*Failure to comply with this contract will result in removal from the Teen Advisory Board.*

For Teens: I certify that all statements in this application are true and complete to the best of my knowledge. I understand that any false statements will subject me to disqualification or dismissal. I have read and initialed each item in the Board Member contract and agree to adhere to these policies.

I am aware that being a member of the Teen Advisory Board requires a commitment of a minimum of 1 hour per month, though often more, and that I may continue to be a TAB member at the Library throughout the school year.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For Parent/Guardian: As the legal guardian of the participant of the Germantown Community Library Teen Advisory Board, I also adhere to these policies. I understand that my teen is expected to attend all meetings and is responsible for any additional hours for which they agree to work. As their guardian, I agree to ensure that they are able to get to the Library when needed.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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### **Teen Advisory Board Information**

The Germantown Community Library is pleased that you are interested in becoming a member of the Teen Advisory Board! We want to better serve our teen patrons through this program. We encourage you to complete this application thoughtfully and thoroughly.

#### **What is the Teen Advisory Board?**

TAB is a group of teens who participate in and influence the functioning of the library, especially for teen programming and library materials. TAB is a forum to have your opinions and suggestions heard. It is also an opportunity for additional volunteer hours.

#### **Qualification**

- Students in grades 9-12 in Germantown, Colgate, Hubertus, Jackson, Richfield & Polk
- Must be willing to commit a minimum of 1 hour per month to TAB
- Membership occurs on a yearly basis from the time the application is approved
- Must be willing to respect the opinions of others

#### **Benefits of TAB**

- Granted community service hours
  - Involvement may be included on college and/or job resumes
  - Reference letter for college and/or job applications
- \*Members will only receive these benefits if they fulfill responsibilities of the TAB

#### **How much time will it involve?**

TAB will involve one hour a month for a meeting and anytime you choose to devote to program planning, other TAB activities or volunteer services.

#### **Responsibilities of TAB Members**

Including but not limited to...

- Regularly attend monthly meetings
- Offer suggestions for young adult library materials
- Aide in planning teen programs through brainstorming

**Thank you for your interest in the Germantown Community Library's Teen Advisory Board! We look forward to hearing from you! If you have any questions, please contact Jackie by calling the library at 262 253-7760 or e-mailing [jkolo@germantownlibrarywi.org](mailto:jkolo@germantownlibrarywi.org)**

## **What to Expect at our first Meeting:**

Our first meeting for TAB will be **Monday, September 23 @ 6:00 p.m.**

We will:

- Come up with a name for the TAB & vote on what we should call our group
- Get to know our new group members
- Discuss interests, favorite books, games, music...etc.
- Discuss our first big project, a haunted library maze that will take place in October
- Eat pizza!

The meeting will last around an hour.

If you have any questions or are unable to make the first meeting, please contact Jackie by calling the library at 262 253-7760 or e-mail [jkolo@germantownlibrarywi.org](mailto:jkolo@germantownlibrarywi.org).